



Winbury School  
Bray, Berkshire

## ADMISSION POLICY

It is our policy to admit children to Winbury School from 2 years regardless of gender, race or ability.

There are two stages of registration

1. Completion of Registration Form and payment of Registration Fee
2. Upon offer of a place, completion of Letter of Placement with payment of Placement Fee.

Having completed these two stages the parent is aware that:

- Fees are payable on or before the first day of each term and a charge of £50 and interest at a rate of 2% per month will be charged on amounts still outstanding from 7 days after the due date.
- There is a 5% sibling discount for the second child only and a further 15% discount for a third child.
- All Fees are inclusive of books and consumables etc.
- A term's notice in writing by the last day of the term before notice commences, or fees in lieu of such notice is required before withdrawal of a pupil.
- We are part of the Nursery Education Funding Scheme for 3 & 4 Year olds.
- Swimming and Outing Fees are additional.
- School uniform is compulsory from Nursery upwards.

Once a child is registered and a place accepted, an introductory visit is offered in the weeks preceding entry and relevant information supplied.

Paula Prewett, Head Teacher

Dated: 17 November 2010